



ST. PAUL CITY SCHOOL

Board Meeting Minutes
November 15, 2022
5:30-7:00 PM

[Zoom Meeting](#)

Meeting ID: 41 848 8701
Password: SPCS

- 1) Establishment of a Quorum – Call to Order at 5:31 pm by Michael Dorner.
 - a) Board Members Present: Michael Dorner, Sheila Williams Ridge, Maria Lopez & Sky Davey
 - b) Board Members Absent: None
 - c) Non-Voting Members Present: Dr. Meg Cavalier, Justin Tiarks, Jaclyn Rehmke and Sam O'Brien (EdFinMN).
 - d) Guests: Esteban Rodriguez-Hefty, Scott (EdFinMN)& Dr. Lora Lepisto Brown (IQS)
- 2) Public Comments – No public comments.
- 3) Declaration of Conflict of Interest – None.
- 4) Approval of Meeting Agenda – Sheila, seconded by Sky.
 - a) Michael Dorner – Aye
 - b) Maria Lopez - Aye
 - c) Dayan Hernandez - Aye
 - d) Discussion – None
- 5) Approval of October 18, 2022 Minutes – Sky, seconded by Maria.
 - a) Michael Dorner – Aye
 - b) Sheila Williams Ridge - Aye
 - c) Dayan Hernandez - Aye

- d) Discussion – None
- 6) Approval of Financials and Bills; Cash balance \$548,438; \$1,349,869 Due From ABC; \$1,091,128 Receivable owed from State; Accounts Payable from summer salaries and benefits \$328,839; 33% through fiscal year; 30% Revenues YTD vs Budget; 26% Expenses YTD vs Budget; Cash Flow notice: ADM was reported higher than actual ADM during FY22 and the beginning of FY23 with MDE, the state held back state aid for the school in the second part of the month of October and the full month of November; Cash Flow will normalize on Nov 30 to reflect our actual ADM; Finance Managers will note the amount of money being paid to the school and examine differences within the budget; Cash and payments outgoing will be monitored closely over the next two years, metering payments to vendors and suppliers to ensure appropriate cash flow – Sky, seconded by Dayan.
 - a) Michael Dorner – Aye
 - b) Sheila Williams Ridge - Aye
 - c) Maria Lopez - Aye
 - d) Discussion – None
- 7) Director Report
 - a) The Executive Director provided the enrollment picture.
 - b) District Update: Several grades throughout the district have talent their groups on different field trips to the Minneapolis Institute of Art, Hmongtown Market, History Center and Afton State Park; Catalyst Training is being implemented via their coaches to observe teachers and paraprofessionals, supporting their work; MDE Grow Your Own Grant was released, we will be applying again this year to support paraprofessionals of color in developing their careers in education; We continue to work on mastering our new building systems within arrival/dismissal/ transportation, emergency procedures and our cafeteria.
 - c) Facility Update: Ribbon Cutting Ceremony & Open House on Monday, November 21st. Students will be cutting a ribbon to inaugurate the building for families, community members and much more; Storm doors are going to be installed soon, once doors are in we can receive our Final Certificate of Occupancy.
- 8) Approval of New Hires - Sheila, seconded by Maria.
 - a) Michael Dorner – Aye

- b) Sky Davey - Aye
 - c) Dayan Hernandez - Aye
 - d) Discussion – None
- 9) Approval of SPCS Policy #414 Mandate Reporting - Sheila, seconded by Dayan.
- a) Michael Dorner – Aye
 - b) Sky Davey - Aye
 - c) Maria Lopez - Aye
 - d) Discussion – None
- 10) Mission & Vision Discussion; Starting at the board level with an essential question “What do we value in a school?”; Board members recorded their responses via Padlet; Sky hopes that the board can come back to the responses in future months.
- 11) Announcements – Ribbon Cutting on Monday, November 21st, 2022 at 1:00 pm.
- 12) Motion to Adjourn – Dayan, seconded by Sheila.
- a) Michael Dorner – Aye
 - b) Sky Davey - Aye
 - c) Maria Lopez - Aye
 - d) Discussion – None

Meeting Adjourned at 6:36 pm

Submitted respectfully by Esteban Rodriguez-Hefty