



ST. PAUL CITY SCHOOL

Board Meeting Minutes
December 13, 2022
5:30-7:00 PM

[Zoom Meeting](#)

Meeting ID: 41 848 8701
Password: SPCS

- 1) Establishment of a Quorum – Call to Order at 5:38 pm by Michael Dorner.
 - a) Board Members Present: Michael Dorner, Sheila Williams Ridge, Maria Lopez & Sky Davey
 - b) Board Members Absent: None
 - c) Non-Voting Members Present: Dr. Meg Cavalier, Justin Tiarks, Jaclyn Rehmke and Sam O'Brien (EdFinMN).
 - d) Guests: Esteban Rodriguez-Hefty & Dr. Lora Lepisto Brown (IQS)
- 2) Public Comments – Dr. Lora Lepisto Brown from IQS wishing the board a wonderful winter break.
- 3) Declaration of Conflict of Interest – None.
- 4) Approval of Meeting Agenda – Sheila, seconded by Maria.
 - a) Michael Dorner – Aye
 - b) Sky Davey - Aye
 - c) Dayan Hernandez - Aye
 - d) Discussion – None
- 5) Approval of November 15, 2022 Minutes – Sky, seconded by Sheila.
 - a) Michael Dorner – Aye
 - b) Maria Lopez - Aye

- c) Dayan Hernandez - Aye
 - d) Discussion – None
- 6) Approval of Financials and Bills; Cash balance \$701,273; \$1,751,480 due From ABC; \$1,989,276 Receivable owed from State; Accounts Payable from summer salaries and benefits \$517,652; 42% through fiscal year; 40% Revenues YTD vs Budget; 36% Expenses YTD vs Budget; School should take a conservative spending strategy for the rest of the Fiscal Year – Sky, seconded by Maria.
 - a) Michael Dorner – Aye
 - b) Sheila Williams Ridge - Aye
 - c) Dayan Hernandez - Aye
 - d) Discussion – None
- 7) Approval of Line of Credit Renewal with Sunrise Banks - Maria, seconded by Sheila.
 - a) Michael Dorner – Aye
 - b) Sky Davey - Aye
 - c) Dayan Hernandez - Aye
 - d) Discussion – None
- 8) Director Report
 - a) The Executive Director provided the enrollment picture.
 - b) District Update: Driver’s Education Program was completed successfully in November with 14 students completing the course successfully; SPCS has given free food to families every other Friday in partnership with Hallie Q. Brown; We began our monthly parent education and engagement programs giving out thanksgiving baskets and teaching families financial literacy; Rochon is providing toys through the Toys for Tots program for 50 families at St. Paul City School; Catalyst Coaching is happening 2 times a month with many staff district wide; Hosted in-person parent conferences where parents got to meet with teachers to get academic and emotional updates about their children during the first quarter of the school year; Intentionality around culture building at St. Paul City School, launching the wolfpack goal of the month for positive student routines, giving shoutouts to staff for being invaluable members of the community and winter parties at each program level.

- c) Facility Update: Receive a Certificate of Occupancy that enables the district to complete the Lease Aid Application for the year; had a successful ribbon cutting ceremony during parent conferences in November; There were some additional costs associated to labor around vapor mitigation work, the ABC approved the contribution of an additional \$73,000 to the overall project budget.
- 9) Approval of Hiring and Acceptance of Resignation - Maria, seconded by Dayan.
 - a) Michael Dorner – Aye
 - b) Sky Davey - Aye
 - c) Sheila Williams Ridge - Aye
 - d) Discussion – None
- 10) Approval of SPCS Policy #516 Student Medication - Sky, seconded by Sheila.
 - a) Michael Dorner – Aye
 - b) Maria Lopez - Aye
 - c) Dayan Hernandez - Aye
- 11) Announcements – March to the Mailbox, Friday, December 16th at 10 AM
- 12) Motion to Adjourn – Sky, seconded by Sheila.
 - a) Michael Dorner – Aye
 - b) Maria Lopez - Aye
 - c) Dayan Hernandez - Aye

Meeting Adjourned at 6:13 pm

Submitted respectfully by Esteban Rodriguez-Hefty