



ST. PAUL CITY SCHOOL

Board Meeting Minutes

August 16, 2022

5:30-7:00 PM

[Zoom Meeting](#)

Meeting ID: 41 848 8701

Password: SPCS

- 1) Establishment of a Quorum – Call to Order at 5:36 pm by Dr. Michael Dorner.
 - a) Board Members Present: Michael Dorner, Maria Lopez, Sheila Williams Ridge, Sky Davey & Dayan Hernandez
 - b) Board Members Absent:
 - c) Non-Voting Members Present: Dr. Meg Cavalier, Justin Tiarks, Jaclyn Rehmke, and Sam O'Brien (TAG).
 - d) Guests: Esteban Rodriguez-Hefty, Dr. Lora Lepisto Brown
- 2) Appointment of Board Officers; Dr. Dorner as Board Chair, xx as Vice Chair and xx as Treasurer (keep the same)- Sheila, seconded by Dayan.
 - a) Dr. Michael Dorner – Aye
 - b) Maria Lopez – Aye
 - c) Sky Davey – Aye
 - d) Discussion – None
- 3) Public Comments – None
- 4) Declaration of Conflict of Interest – None.
- 5) Approval of Meeting Agenda – Sheila, seconded by Sky.
 - a) Dr. Michael Dorner – Aye
 - b) Maria Lopez – Aye
 - c) Dayan Hernandez – Aye

- d) Discussion – None
- 6) Approval of June 14, 2022 Minutes – Sky, seconded by Dayan.
 - a) Dr. Michael Dorner – Aye
 - b) Maria Lopez – Aye
 - c) Sheila Williams Ridge – Abstain
 - d) Discussion – None
- 7) Approval of Financials and Bills; Cash balance \$1,786,917; \$172,887 Receivable owed from State; Accounts Payable from summer salaries and benefits \$352,093; 8% through fiscal year; 7.22% Revenues YTD vs Budget; 3.21% Expenses YTD vs Budget; – Sky, seconded by Maria.
 - a) Dr. Michael Dorner – Aye
 - b) Sheila Williams Ridge – Aye
 - c) Dayan Hernandez – Aye
 - d) Discussion – Dr. Dorner asks about the check register and what type of expenses are included in it, specifically how the School and the Property Board split it's expenses. Dr. Cavalier explains what type of expenses are under this board's purview vs the property board.
- 8) Director Report
 - a) Executive Director provided Enrollment Update
 - b) District Update: Note on Elevator, severe hiccups that have been tackled effectively. Classes begin after labor day, 6th-12th on September 6th and PreK-5th on September 8th.
- 9) Approval of Dr. Meg Cavalier, Executive Director as the Individual with Official Authorization (MDE IoWA) for St. Paul City School ISD #4029-07 – Sky, seconded by Dayan.
 - a) Dr. Michael Dorner – Aye
 - b) Maria Lopez – Aye
 - c) Sheila Williams Ridge – Aye
 - d) Discussion – None
- 10) Approval of Human Resource Authority; "The board authorizes the Executive Director to make employment decisions on its behalf with notification. This includes hiring, leaves,

and termination decisions. The Executive Director will provide updates at each board meeting.” – Sheila, seconded by Dayan.

- a) Dr. Michael Dorner – Aye
- b) Maria Lopez – Aye
- c) Sky Davey – Aye
- d) Discussion – None

11) Approval of Safe Return to In Person Learning Plan – Sheila, seconded by Maria.

- a) Dr. Michael Dorner – Aye
- b) Sky Davey – Aye
- c) Dayan Hernandez – Aye
- d) Discussion – Sheila asks about contingency plans for positive COVID cases among students that are in the 6-10 day threshold after a positive test for their meals. Sheila asks if students have a different space to eat in. Dr. Dorner talks about the guidance having a potential to change in the future and having to be prepared to pivot when needed.

12) Approval of Minnesota State High School League Application; Starting basketball in the winter and additional sports in the springs. Need approval to join the league and to designate a district leader and a board member that is representative of the school. Cost for admission is \$150 per school and \$1.75 per student. – Sheila, seconded by Sky.

- a) Dr. Michael Dorner – Aye
- b) Maria Lopez – Aye
- c) Dayan Hernandez – Aye
- d) Discussion – Sheila is interested in representing SPCS as a board member through the State League.

13) Approval of Kraus Anderson Insurance; \$18,441 total cost for Insurance Premium for Property Insurance at the Middle School through the end of August and the 215 University Ave property beginning August 15th 2022. - Sky, seconded by Dayan.

- a) Dr. Michael Dorner – Aye
- b) Maria Lopez – Aye
- c) Sheila Williams Ridge – Aye
- d) Discussion – None

14) Review Five-Year Strategic Plan 2022-2028 - Board support needed to work on the five-year strategic plan. The board will review the document and make suggestions. The school will use feedback to further develop the five year strategic plan for the board to review and approve in September. Dr. Dorner asks about the timeline for reviewal from IQS and when our next reviewal will happen. Dr. Lora Lepisto Brown acknowledges that this five-year plan is all about growth and attempting to reach goals as a school in order to achieve them.

15) Announcements – Tentative Ribbon Cutting Thursday, September 29th (daytime).
Inviting stakeholders, students, families, community members and government officials (including the mayor).

16) Motion to Adjourn – Sky, seconded by Sheila.

- a) Dr. Michael Dorner – Aye
- b) Maria Lopez – Aye
- c) Dayan Hernandez – Aye
- d) Discussion – None

Meeting Adjourned at 6:32 pm

Submitted respectfully by Esteban Rodriguez-Hefty