



ST. PAUL CITY SCHOOL

Board Meeting Minutes
January 16, 2024
5:30-7:00 PM

215 University Ave W, St. Paul, MN 55103
Media Center

- 1) Establishment of a Quorum – Call to Order at 5:32 pm by Michael Dorner.
 - a) Board Members Present: Michael Dorner, Dayan Hernandez, Maria Lopez & Sky Davey
 - b) Board Members Absent: Sheila Williams Ridge
 - c) Non-Voting Members Present: Eric Fergen, RaShad Watkins, Dr. Justin Tiarks & Sean Elder (Ten Square Group).
 - d) Guests: Esteban Rodriguez-Hefty
- 2) Public Comments – None.
- 3) Declaration of Conflict of Interest – None.
- 4) Approval of Meeting Agenda – Sky, seconded by Maria.
 - a) Michael Dorner – Aye
 - b) Dayan Hernandez - Aye
 - c) Discussion – None
- 5) Approval of December 12, 2023 Minutes – Dayan, seconded by Sky.
 - a) Michael Dorner – Aye
 - b) Maria Lopez - Aye
 - c) Discussion – None
- 6) Director Report
 - a) The Interim Executive Director provided the enrollment picture.

- b) Community Education Update: Afterschool session #1 has begun. SPCS will host regular dental services for students and their families on site. The school will also provide food shelf services and early childhood screenings.
 - c) Primary School Updates: Teacher Evaluation process is in full swing. SPCS alumni (Terry Thao) joined 4th-5th grade to share about his experiences in college. SPCS supported 3 different families to ensure that they could retain their housing.
 - d) Middle School Updates: Focus on academic excellence, social emotional well-being and community engagement through dedicated work and partnerships.
 - e) High School Updates: Hosted a two week period of intensives with fun and dynamic class offerings. Held the March to the Mailbox event at school, celebrating the hard work and dedication they have demonstrated throughout their high school career.
- 7) Approval of December 2023 Financials and Bills; 50% of the year complete; Cash Balance \$1,602,797; Revenues 46.4%; Expenses 43.2%; Projection of \$399 Net Income at fiscal year-end Days Cash on Hand for fiscal-year end is 68 days – Sky, seconded by Maria.
- a) Michael Dorner – Aye
 - b) Dayan Hernandez - Aye
 - c) Discussion – None
- 8) Approval of November Financials and Bills; No material changes from the December presentation; TenSquare had not been able to present November Financials at the previous meeting due to the timing of the meeting; TenSquare is aiming for an Audit completion in March - Dayan, seconded by Maria.
- a) Michael Dorner – Aye
 - b) Sky Davey - Aye
 - c) Discussion – None
- 9) Approval of Indigo ASD Amended Contract; Need an updated contract based on the number of students being served and evaluated for Special Education; Reaching the cost ceiling of the original contract - Sky, seconded by Maria.
- a) Michael Dorner – Aye

- b) Dayan Hernandez - Aye
 - c) Discussion – None
- 10) Approval of December Staffing Summary - Dayan, seconded by Maria.
- a) Michael Dorner – Aye
 - b) Sky Davey - Aye
 - c) Discussion – None
- 11) Executive Director Hiring Update; MSBA representative attended the meeting; Timeline is important to move forward; MSBA can provide a full search; Begin with the planning and visioning process; Survey stakeholders, receive and screen applications, interview training for the board, interview rounds, select candidates and negotiate terms and conditions. Sky, seconded by Dayan.
- a) Michael Dorner – Aye
 - b) Maria Lopez - Aye
 - c) Discussion – Dr. Dorner asks about MSBA’s screening and background check services. Sky asks about the matter of transparency and how to ensure that stakeholders get a chance to participate in the process. There is a possibility of having a listening audience in interviews is a possibility for folks interested in being a part of the process. Maria wonders about the school’s ability to foot the bill for the Executive Search process; the board affirms the potential benefits of making the investment to hire a strong director. Sky asks about MSBA’s philosophy around generating interview questions.
- 12) MSBA Executive Search - Special Board Meeting Date set for February 1st at 5:30 pm with February 6th at 5:30 pm as an alternate.
- 13) The board’s regular February meeting will be rescheduled for Tuesday, February 27th at 5:30 pm
- 14) Announcements – None
- 15) Motion to Adjourn – Sky, seconded by Dayan.
- a) Michael Dorner – Aye
 - b) Maria Lopez - Aye
 - c) Discussion – None

Meeting Adjourned at 6:40 pm

Submitted respectfully by Esteban Rodriguez-Hefty