



ST. PAUL CITY SCHOOL

Draft Board Meeting Minutes
September 20, 2022
5:30-7:00 PM

[Zoom Meeting](#)

Meeting ID: 41 848 8701
Password: SPCS

- 1) Establishment of a Quorum – Call to Order at 5:37 pm by Michael Dorner.
 - a) Board Members Present: Michael Dorner, Sheila Williams Ridge, Maria Lopez, Sky Davey & Dayan Hernandez
 - b) Board Members Absent:
 - c) Non-Voting Members Present: Dr. Meg Cavalier, Justin Tiarks, Jaclyn Rehmke, and Sam O'Brien (TAG).
 - d) Guests: Esteban Rodriguez-Hefty, Dr. Lora Lepisto Brown
- 2) Public Comments – No public comments.
- 3) Declaration of Conflict of Interest – None.
- 4) Approval of amended Meeting Agenda; moving approval of EdFin contract to item number 7 – , Sky seconded by Dayan.
 - a) Michael Dorner – Aye
 - b) Maria Lopez - Aye
 - c) Sheila Williams Ridge - Aye
 - d) Discussion – None
- 5) Approval of August 16, 2022 Minutes – Maria, seconded by Sky.
 - a) Michael Dorner – Aye
 - b) Dayan Hernandez - Aye

- c) Sheila Williams Ridge - Aye
 - d) Discussion – None
- 6) Approval of Financials and Bills; Cash balance \$1,578,543; \$971,904 Receivable owed from State; Accounts Payable from summer salaries and benefits \$81,565; 17% through fiscal year; 19% Revenues YTD vs Budget; 16% Expenses YTD vs Budget; Quick note from Sam O'Brien (Edfin) regarding the re-coding of expenditures on the check register – Sheila, seconded by Maria.
 - a) Michael Dorner – Aye
 - b) Sky Davey - Aye
 - c) Dayan Hernandez - Aye
 - d) Discussion – Dr. Lora congratulates the school on the strong enrollment picture
- 7) Approval of EdFinMN Contract contingent on feedback from our legal attorney; Dr. Meg gives the board an overview of the dissolution of TAG, our former accountants, giving way to EdFinMN – Maria, seconded by Sheila.
 - a) Michael Dorner – Aye
 - b) Sky Davey - Aye
 - c) Dayan Hernandez - Aye
 - d) Discussion – Sheila wants to ensure that the minutes reflect the contingency of the contract being signed pending any legal feedback from the attorney.
- 8) Director Report
 - a) Executive Director provided enrollment picture.
 - b) District Update: Extremely overjoyed with our staff and students as they explore and enjoy their new space. Dr. Meg shared pictures with Board Members from the new building.
- 9) Review Five-Year Strategic Plan; Looking forward to fine-tuning the 5-year strategic plan and looking to merge our previous Mission and Vision in tandem with the goals; Dr. Meg also wonders about board members meeting in person to work on this documents; developing processes to gather feedback from the community, classifying the information and working as the board to craft the Mission Statement in November/December
 - a) Discussion – Sky asks ways in which the board and school can include stakeholders in the crafting of the mission and vision for the school. Dr. Meg talks

about the connections we already have with our families through our family team to engage them about our school values. Sky talks about asking families about what families, students and staff want to see in their school.

10) Announcements – Ribbon Cutting being postponed due to the final touches being necessary on the building, the Ribbon Cutting ceremony date is to be determined.

11) Motion to Adjourn – Sheila, seconded by Dayan.

- a) Michael Dorner – Aye
- b) Sky Davey - Aye
- c) Maria Lopez - Aye
- d) Discussion – None

Meeting Adjourned at 6:21 pm

Submitted respectfully by Esteban Rodriguez-Hefty