



ST. PAUL CITY SCHOOL

Board Meeting Minutes

March 21, 2023

5:30-7:00 PM

[Zoom Meeting](#)

Meeting ID: 41 848 8701

Password: SPCS

- 1) Establishment of a Quorum – Call to Order at 5:39 pm by Michael Dorner.
 - a) Board Members Present: Michael Dorner, Maria Lopez, Dayan Hernandez, Sheila Williams Ridge & Sky Davey
 - b) Board Members Absent: None
 - c) Non-Voting Members Present: Dr. Meg Cavalier, Justin Tiarks, Jaclyn Rehmke, Scott Brown (EdFinMN) and Sam O’Brien (EdFinMN).
 - d) Guests: Esteban Rodriguez-Hefty & Andy Grice (BerganKDV)
- 2) Public Comments – None
- 3) Declaration of Conflict of Interest – None
- 4) Approval of Meeting Agenda – Sheila, seconded by Maria.
 - a) Michael Dorner – Aye
 - b) Sky Davey - Aye
 - c) Dayan Hernandez - Aye
 - d) Discussion – None
- 5) Approval of February 21, 2023 Minutes – Sky, seconded by Sheila.
 - a) Michael Dorner – Aye
 - b) Maria Lopez - Aye
 - c) Dayan Hernandez - Aye

- d) Discussion – None
- 6) Presentation of 2021-2022 Audit: BerganKDV
- a) Two documents included, financial statements and communication. Received a qualified opinion regarding governmental activities and the building company. Issued a clean unmodified opinion regarding the General Fund, Food Service Fund and the Community Service Fund. Issued a federal Single Audit with no findings on Internal Control or Compliance. Issued one compliance finding on the Minnesota Legal Compliance Audit with a late submission of the 2022 due date of submission to the state. Two findings within internal controls regarding prior period and material audit adjustments.
 - b) Discussion - Dr. Dorner requests assurances that the findings are resolved for future years. Sheila wonders if the budget should be changed to reflect the cost increase due to the cost increase. Sheila also wonders about creating a separate agenda at in a future meeting to examine the partnership between the school and the auditor in 2023.
- 7) Acceptance of BerganKDV's 2022 Financial Audit - Sky, seconded by Dayan.
- a) Michael Dorner – Aye
 - b) Maria Lopez - Aye
 - c) Sheila Williams Ridge - Aye
 - d) Discussion – None
- 8) Approval of Financials and Bills; Cash balance \$2,474,761; \$912,629 Receivable owed from State; Accounts Payable from summer salaries and benefits \$413,610; 67% through fiscal year; 64% Revenues YTD vs Budget; 61% Expenses YTD vs Budget; \$399,895 Projected year end Cash Balance; 21% Fund Balance – Sky, seconded by Maria.
- a) Michael Dorner – Aye
 - b) Sheila Williams Ridge - Aye
 - c) Dayan Hernandez - Aye
 - d) Discussion – Sky wonders what funding sources are being drawn upon for interest payments on the Investment Fund. Scott Brown talks about funding coming out of the Lease Aid and school funds. Scott talks about the advantages

of the New Market Tax Credit to the school and the future advantages this will bring.

9) Director Report

- a) The Executive Director provided the enrollment picture.
- b) District Update: SPCS canceled three additional school days since the last board meeting (2/22, 2/23 & 2/24). Recommending to the board in changing non-instructional days to instructional days to fulfill instructional hour requirements. Increasing PSEO student registrations at the High School from 2 in Fall of '22 to 5 in Fall of '23. MN Children Dental is partnering with the school to provide dental services to students on site. Session two of after school programs begin after spring break including volleyball and soccer. Dr. Meg provided insight into the recruitment work that the Family Team has for the rest of the school year. Dr. Meg talked about the different grants that the school has applied for including (Grow Your Own, ADSIS, Congressional Earmark and Prairie Care Fund). Dr. Meg provided the staff highlight of the month for Samson & Florisita Attico, Facilities Staff at the school. Dr. Dorner wondered when we might hear back from the grants the school applied to.

10) Approval of adding three school days 4/20, 4/21 & 5/26 - Sheila, seconded by Dayan.

- a) Michael Dorner – Aye
- b) Sky Davey - Aye
- c) Maria Lopez - Aye
- d) Discussion – None

11) Approval of Hiring and Acceptance of Resignation - Sky, seconded by Sheila.

- a) Michael Dorner – Aye
- b) Maria Lopez - Aye
- c) Dayan Hernandez - Aye
- d) Discussion – None

12) Approval of SPCS Policy 509 Title Application and Enrollment Policy - Sky, seconded by Dayan.

- a) Michael Dorner – Aye
- b) Maria Lopez - Aye
- c) Sheila Williams Ridge - Aye

- d) Discussion – None
- 13) Announcements – Promotion and Graduation on June 8th, 2023 at 5:30 pm at Harriet Island Pavilion
- 14) Motion to Adjourn - Dayan, seconded by Sheila.
 - a) Michael Dorner – Aye
 - b) Sky Davey - Aye
 - c) Maria Lopez - Aye
 - d) Discussion – None

Meeting Adjourned at 6:58 pm

Submitted respectfully by Esteban Rodriguez-Hefty