



ST. PAUL CITY SCHOOL

Board Meeting Minutes
February 27, 2024
5:30-7:00 PM

215 University Ave W, St. Paul, MN 55103
Media Center

- 1) Establishment of a Quorum – Call to Order at 5:37 pm by Michael Dorner.
 - a) Board Members Present: Michael Dorner, Dayan Hernandez, Sheila Williams Ridge, Maria Lopez & Sky Davey
 - b) Board Members Absent: None
 - c) Non-Voting Members Present: Eric Fergen, RaShad Watkins, Tanesha Williams, Dr. Justin Tiarks & Sean Elder (Ten Square Group).
 - d) Guests: None
- 2) Public Comments –
 - a) Sky Davey - It is important to begin thinking about board recruitment.
- 3) Declaration of Conflict of Interest – None.
- 4) Approval of Meeting Agenda – Sheila Williams Ridge, seconded by Sky Davey.
 - a) Michael Dorner – Aye
 - b) Dayan Hernandez - Aye
 - c) Maria Lopez - Aye
 - d) Discussion – Add item 12. MOA for Restoratively Yours
- 5) Approval of January 16, 2024 Minutes – Dayan Hernandez, seconded by Maria Lopez.
 - a) Michael Dorner – Aye
 - b) Sheila Williams Ridge - Abstain
 - c) Sky Davey - Aye

- d) Discussion – None
- 6) Approval of February 1, 2024 Minutes – Sheila Williams Ridge, seconded by Sky Davey.
 - a) Michael Dorner – Aye
 - b) Dayan Hernandez - Aye
 - c) Maria Lopez - Aye
 - d) Discussion – None
- 7) Director Report
 - a) The Interim Executive Director provided the enrollment picture.
 - b) Primary School Updates:
 - i) ACCESS testing currently happening
 - ii) Music Concert in January
 - iii) Spirit week in January
 - iv) Staff is working hard on implementation plans for the Read Act including professional development and curriculum. More information to follow.
 - c) Middle School Updates:
 - i) Opportunity Myth and Every Student Project
 - d) High School Updates:
 - i) Hired new Principal Taneisha Smith, starting Monday, March 4.
 - e) Community Education Update:
 - i) 50 families attended the National African American Parent Involvement Day. 6 vendors attend. Gratitude to St. Paul Promise for supporting the planning and implementation of the event.
 - ii) Food Shelf served 15-20 families in February
 - iii) Medical Clinic was held on 2/13
 - iv) Basketball season concluded with Senior night on 2/14
- 8) Approval of January 2024 Financials and Bills; 58% of the year complete; ADM dropped to 574. Cash Balance 524,885; Revenues 55.7%; Expenses 50.6%; Projection of \$1,602,797 Net Income at fiscal year-end - Days Cash on Hand for fiscal-year end is 54.35 days. Big transition year with the end of ESSER funds. Monitoring closely but should be ok. Working with Sunrise Bank to consider an increase of Line of Credit to support cash flow. Submitted employee tax credit submission to IRS. Review is extended

through the end of March. No date of when reviewing September-January applications but hopeful ours will be reviewed. – Sky Davey, seconded by Maria Lopez.

- a) Michael Dorner – Aye
- b) Dayan Hernandez - Aye
- c) Sheila Williams Ridge - Aye
- d) Discussion – None

9) Approval of January Staffing Summary - Dayan Hernandez , seconded by Sheila Williams Ridge.

- a) Michael Dorner – Aye
- b) Sky Davey - Aye
- c) Maria Lopez - Aye
- d) Discussion – None

10) Approval of 509 SPCS Application and Enrollment Policy - Sheila Williams Ridge, seconded by Michael Dorner.

- a) Dayan Hernandez - Aye
- b) Sky Davey - Aye
- c) Maria Lopez - Aye
- d) Discussion – None

11) Approval of AHS Staffing Contract - Maria Lopez, seconded by Sky Davey

- a) Michael Dorner - Aye
- b) Dayan Hernandez - Aye
- c) Sheila Williams Ridge - Aye
- d) Discussion – None

12) Approval of Memorandum of Understanding for Restoratively Yours with cap of \$8,100 covered by grant - Sheila Williams Ridge, seconded by Dayan Hernandez

- a) Michael Dorner - Aye
- b) Sky Davey - Aye
- c) Maria Lopez - Aye
- d) Discussion – None

13) Executive Director Hiring Update:

- a) Discussion – We have received 32 surveys. An update will come on Monday.
There will be Crew lessons to get students to do it. Surveys were administered at

African American Parent Involvement Night. Due date for the survey is Monday. M. Dorner expressed concern about low staff participation in survey. M. Lopez attended forum and expressed minimal attendance. Fergen - reminders have been sent out and was spoke about at PD day. Principals will send reminder to staff. S. Davey - should we put on website, facebook, or TP? Admin will provide staff time to complete during PLC. Interview training will be April 1. Names selected public after that meeting. Interviews April 9 and 10. M. Dorner would like to address the contract negotiation process and this is an area of concern. Any volunteers willing to help with this? S. Williams Ridge willing to help. S. Davey encouragement to stick with the range. S. Williams Ridge noted centering equity. S. Davey - lets involve Donaby in reaching out to community partners about survey.

14) Board Terms Update:

- a) Discussion - New Director will want to know who is sitting on the board. M. Dorner's seat is up. Been on board since 2013 so time to transition. S. Davey says need to do recruitment. M. Lopez only one where term not up. Up to you if want to reterm. E. Fergen would like to put together email for staff with process for running. Also need parents and community members. M. Dorner do bylaws have details about numbers and terms? S. Williams Ridge affirmed that this information in the bylaws. 3 trainings are required - finance, governance, and personnel. All new board members must complete the training. S. Davey - are there term limits? Is there a policy for first year teachers not joining the board? REA used to have recruitment committee. Advocates adding board recruitment to regular board agenda item. E. Fergen, S. Davey, and M. Dorner discussed introducing a committee structure as a norm for the new board. S. Williams Ridge described the role of a potential governance committee. M. Dorner - would be helpful to have easier access to board bylaws for review. S. Davey - committees can include non-board members. Can we consider other community members? S. Davey - we should re-norm starting each meeting with reading the mission and vision statement

15) Announcements – None

16) Motion to Adjourn – Sheila Williams Ridge, seconded by Dayan Hernandez.

- a) Michael Dorner – Aye
- b) Sky Davey - Aye
- c) Maria Lopez - Aye
- d) Discussion – None

Meeting Adjourned at 6:43 pm

Submitted respectfully by Justin Tiarks